



65 Highland Avenue
PO Box 339
Peapack, NJ 07977
908-234-0011
www.matheny.org

**2020 Emergency Preparedness Plan for Public Health Related School Closure
Remote Learning Plan**

County: Somerset

District: Matheny School & Hospital Inc.

Executive Director: Dr. Kendell Sprott, ksprott@matheny.org - ext. 1230

Executive Team:

Principal/Director of The Matheny School: Sean Murphy, smurphy@matheny.org – ext. 1721

Director of Pupil Personnel Services: Dr. Carole Brown, cbrown@matheny.org – ext. 1508

Supervisor of Curriculum: Susan Hackett, shackett@matheny.org – ext. 1239

School Business Manager: Kathleen Powers, kpowers@matheny.org – ext. 1227

Certified School Nurse: Lori Churchill, lchurchill@matheny.org – ext. 1217

School Social Worker: Dr. Bonnie Wilkenfeld, bwilkenfeld@matheny.org ext. 1264

Plan Component One

1.

<u>Class Type</u>	<u>Number of Classes</u>	<u>Age Range</u>
Multiple Disabilities	7	5 - 21
Preschool Disabled	1	3 - 5

Program Description Provided by the School:

Matheny School is a student driven and family centered program, which uses researched based practices, experience and innovation to think outside the box to help every child get closer to career or college readiness. They promote independence in all their students through positivism, collaboration and teamwork. They welcome families and sending districts to be cooperative parties in committees and community. They use adaptive techniques and instructional and assistive technology to provide universal access to any activity. The school is made up of Occupational Therapists, Physical Therapists, Speech Language Specialists, Social Workers, and Psychologists, Teachers, Paraprofessionals, School Nurses, RNs, non-instructional aides, and many other professionals with one goal. Continued improvement in standards based practices to reach students' expectations. While they are a school based day program, many parents find the respite and fulltime services provided by the hospital an invaluable complimentary service. We have no ELL students and we have no low-income students for free lunch. Free lunches are distributed under the Residential Child Care Institutions (RCCI) Guidelines

TYPE OF PROGRAM: DAY SCHOOL

LENGTH OF PROGRAM: 10 MONTHS/EXTENDED YEAR OPTION

SCHOOL DAY: 9:30 AM - 4:00 PM

Plan Component Two

1. Relative to Special Education and Related Services:

- Evaluations shall only be scheduled with prior approval from the Department of Health. IEP reviews, eligibility and reevaluation meetings will be rescheduled in coordination with the sending districts via Mathenyschool@matheny.org and through messages at 908-234-0011 ext. 1234.
- Communication with parents in native language will be done as in the past via translation via google translate and via personnel who speak their language.
- At Matheny most of the students are medically fragile:
 - ***What will happen immediately following a school closing?*** Should the decision be made to close our school for an extended period of time, the first two days following dismissal will be non-instructional days for students. During that period, eLearning class schedules and online assignments/tutorials and paper packets will be sent to all students. eLearning classes will begin on the third day following closure. Our model begins with at least two remote face-to-face contacts of minutes in length 20, followed by 4 more self-paced instructional sessions. Each student shall have a rotating schedule similar to what they currently have. Each day of the five-day cycle will involve two live-streamed lessons and four self-guided (teacher monitored) sessions per class. As part of the transition process, building administration and our technology, guidance, and child study teams will be available to troubleshoot, answer questions and assist students/families.
 - ***How will instruction be delivered?*** The Matheny School is uniquely positioned to provide students with an authentic and engaging eLearning. Each teacher is assigned a Mac laptop, and we are equipping our therapists, and substitutes with either iPads or Mac products. Each day-student parent was surveyed to see what would be the best time to receive the virtual instruction. All face-to-face remote learning blocks will be one educational staff communicating with the student and parent/guardian/or other adult as per DOE guidance.
 - ***What about Special Education services?*** We will make every effort to meet the requirements for teacher-student contact time for students with disabilities via distance learning. Student progress will be monitored and feedback provided by special education teachers, substitutes, Occupational Therapists, Physical Therapists, Speech-Language Specialists with the opportunity to communicate directly during scheduled times. No IEP related services will be provided. Upon returning to school, the IEP team including parents and sending districts will determine if additional services are required.
 - ***Will Social Workers and School Health Services be available?*** Understanding that the closure of schools does not eliminate the support our community needs our school social worker and nursing team will be available (via email, or elearning) beginning on the second day following closure and throughout the period of remote learning. Questions on anything in regards to student health can be directed to our CSN at (908)-234-0011 ext. 1217 or via email at lchurchill@matheny.org
 - ***Will eLearning days count towards the 180-day requirement?*** On 3/5/2020, we received guidance from the Department of Education regarding the statutory 180-day requirement. Specifically, the Department noted that “online instruction” will be permitted to count towards the 180-day requirement when: (1) it is part of a preparedness plan approved by the Executive County Superintendent; (2) it meets the home instruction requirements of N.J.A.C. 6A:16-10.1 (6A); and (3) closure was initiated pursuant to “a written directive from either the NJDOH or health officer of the jurisdiction”. The Matheny School’s eLearning Plan exceeds the requirement of 6A and is currently before the County Superintendent for approval.
- Communication with out of district schools including what will happen if the district is closed and the school is not, shall be through a variety of ways including, but not limited to:
 - The remind app listserv.



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- Matheny email to CST workers.
- Phone calls
- Facebook
- The Matheny Website
- Transportation for students attending out of district schools and when and how to inform vendors if schools close? Matheny is the out of district school; therefore, question would not apply to us.

Plan Component Three

If your district does NOT participate in the national breakfast and/or lunch program:

If your district participates in the national breakfast and/or lunch program:

Provide the following information:

SFA Name: The Matheny School

Agreement #: 23656478

Date meal distribution will begin: 3/18/2020

Date meal distribution will end: To be determined

Schools/Site where distribution of meals will take place: The Matheny School Campus on yellow and green zones.

Meals to be claimed for reimbursement per day:

(up to two meals or one meal and one snack, per child per day)

Please outline the SFA's method(s) for meal distribution, including meal content and meal counting and claiming procedure. If the SFA plans to provide meals for multiple days, please outline the plan. Include how all food safety requirements will be met.